



## Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

February 3, 2022

RE: Addendum #1: **RFP 02182022LJS Custodial Cleaning Services**

Dear Respondents:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated January 28, 2022. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

### **Item #1 – PART II: GENERAL TERMS AND CONDITIONS, SECTION 3.0 PRE-PROPOSAL MEETING**

Page 5, Original “There will be a mandatory pre-proposal conference held on February 4, 2022 at 9:30 A.M. CST. The mandatory pre-proposal conference will begin in the main office of Messick Training Center, 703 South Greer, Memphis, TN 38111”.

Page 5 Replace “There will be a mandatory pre-proposal conference held on **February 7, 2022 at 11:00 A.M. CST**. The mandatory pre-proposal conference will begin in the main office of Messick Training Center, 703 South Greer, Memphis, TN 38111”.

### **Item #2 – PART II: GENERAL TERMS AND CONDITIONS, SECTION 4.0 QUESTIONS AND INQUIRIES, RFP SCHEDULE**

Page 6, Item reads “Pre-Proposal Meeting” date is February 4, 2022 at 9:30 a.m. CST

Page 6, Replace with “new Pre-Proposal Meeting” date is **February 7, 2022 at 11:00 a.m. CST**

Page 6, Item reads “Questions Due” date posted on February 8, 2022 at 1:00 p.m. CST

Page 6, Replace with “new Questions Due” date posted on **February 9, 2022 at 1:00 p.m. CST**

Page 6, Item reads “Questions and Answers Posted” date posted on February 9, 2022 at 4:00 p.m. CST

Page 6, Replace with “new Questions and Answers Posted” date posted on **February 10, 2022 at 4:00 p.m. CST**

**Item #3 – PART V: SCOPE OF SERVICES (DETAILS), SECTION 1.0, THE SERVICES, ITEM 1.3.1 SCBE RESPONSIBILITIES, PP. 17-18**

**Mandatory** Walk-Through Site Visits Schedule has been revised (**site locations and times are the same**):

Day 1 **Mandatory** Walk-Through Site Visits date is February 7, 2022 from 1:30 p.m. CST – 5:00: p.m. CST  
Crump Athletic Stadium (1:30 p.m.), Central HS (2:30 p.m.), Bellevue MS (3:30 p.m.) and Bruce ES (4:30 p.m.)

Day 2 **Mandatory** Walk-Through Site Visits date is February 8, 2022 from 1:30 p.m. CST – 5:00: p.m. CST  
Southwind HS Athletic Stadium (1:30 p.m.), Southwind HS (2:30 p.m.), Southwind ES (3:30 p.m.) and Lowrance  
K-8 (4:30 p.m.)

Thank You,

Procurement Services